

# Brandon High School Band

## Request to be excused from an event

Student Name \_\_\_\_\_

Phone Number where a parent/guardian can be reached \_\_\_\_\_

Today's Date: \_\_\_\_\_ Date of Requested Absence: \_\_\_\_\_

Event You Would Miss (circle one): Rehearsal Performance Trip Other: \_\_\_\_\_

Before filing out this section, please refer to the handbook regarding excused and unexcused absences.

Detailed Reason for Absence: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Prearranged absent requests must be turned in at least 3 school days prior to the event. Emergencies will require the student to submit this sheet 24 hours after the student returns to school from said emergency. Please make sure the appropriate documentation has been attached, or else this form will not be considered. Failure to follow procedure for approval for a missed event will result in an unexcused absence and will affect the 9 weeks grade (please refer to Band Handbook for policies). I, the undersigned understand it is my responsibility to request to miss an activity with the Brandon High School Band. I also understand that my director has the right to approve or deny any request at any time for any reason.

Student Signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

\* If this absence is approved, an alternative assignment will be assigned by the Director. The student will have three days from the absence to complete the alternative assignment.

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(Director Use Only)

\_\_\_\_\_ Approved \_\_\_\_\_ Denied

Documentation: \_\_\_\_\_

Meets Requirements: \_\_\_\_\_

Alternative Assignment:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_